



Wetlands International South Asia seeks applications for the position of Programme Associate

Wetlands International South Asia is a leading non-profit organization dedicated to conservation and wise use of wetlands in South Asia region. For more information, please visit: <https://south-asia.wetlands.org/>

Wetlands International South Asia office seeks applications for the position of **Programme Associate**. This is a full-time position based in New Delhi.

Job Purpose

The incumbent for this full-time position based in New Delhi shall assist the implementation of the Integrated Management of Wetland Biodiversity and Ecosystem Services (IMWBES) Project. The IMWBES Project is a Full-Scale, five year, Global Environment Facility funded project of Ministry of Environment, Forest and Climate Change (MoEFCC) and United National Environment Programme as the GEF Agency. Wetlands International South Asia is the Lead Technical Support Agency (LTSA) of the project providing technical backstopping to project implementation.

Roles and responsibilities

- Undertake compilation, collation and review of literature to support project implementation
- Support drafting of technical reports, papers and policy briefs based on project implementation
- Support development of various tools, capacity building and outreach programmes
- Write blogs and articles for organisation website, newsletter and other communication product
- Represent the organization at various meetings and fora
- Any other as may be assigned by the Director, Wetlands International South Asia

Essential Qualifications

- Masters degree in ecology, natural resources management, hydrology, water management, environmental sciences, environmental planning and related disciplines.
- At least two years' experience in handling similar assignments.
- Ability to communicate clearly via written, spoken, and graphical means in English and other relevant languages.
- Proficiency in MS Office Proven technical writing skills in English, Hindi or other Vernacular languages

Desirable qualifications

- Experience of survey and assessment of wetlands.
- Experience of using designing tools such as canva, illustrator.
- Understanding of GIS and mapping tools.
- Understanding of existing policy environment and regulations on wetlands.

Remuneration

The incumbent will be placed in Grade 3 of salary scale, with an annual gross remuneration of Rs. 7.0 lakhs with all perks.

Application process

Interested candidates may send their detailed resume at recruitment@wi-sa.org by May 25th, 2025 with 'Application: Programme Associate' in subject line. The resume should provide information on candidate's ability to meet the mentioned qualifications and experience and perform the tasks described above.